

## **DZIMC Retreat Scholarship Policy, Revised 4-7-15**

From time to time DZIMC gets requests for financial assistance to attend residential retreats. To assist people of limited financial means to attend residential retreats, an informal scholarship fund has been established. The following policy applies to residential retreat scholarships. There are no scholarships awarded for non-residential retreats since these are offered on a Dana (donation) basis.

For DZIMC organized retreats the following process applies:

1. The amount of the scholarship shall not exceed half the registration cost of the retreat.
2. The maximum scholarship amount for one person for a retreat shall be \$250.
3. If the scholarship applicant and their circumstances are known to the retreat organizer and/or a Community Dharma Leader, the retreat organizer has the authority to award a scholarship that meets criteria 1 and 2 above without consulting the board.
4. If the scholarship applicant is not known to the retreat organizer or Community Dharma leader, the applicant should make a formal request to the board, in writing, for assistance outlining the reasons for the request. (this also gives us a record for accounting purposes.)
5. There is no limit on the number of scholarships that may be awarded to attendees of a single retreat; however, if multiple scholarships are awarded for a single retreat, a minimum balance of \$250 must remain in the scholarship fund for the next retreat.

For retreats organized by organizations other than DZIMC the following process applies:

1. The scholarship fund must have a balance exceeding \$1,500 before a scholarship in this category can be awarded.
2. The retreat must be approved by a Community Dharma Leader.
3. The amount of the scholarship shall not exceed half the registration cost of the retreat.
4. The maximum scholarship amount for one person for a retreat shall be \$500.
5. Scholarship recipients must be DZIMC Community Dharma Leaders, Lay Leaders, Lay Leaders-in-training, or senior students. A senior student is someone with a demonstrated commitment to practice who contributes to the DZIMC community by actively participating in a sitting group and/or DZIMC administration.
6. The applicant should make a formal request in writing to the board for assistance outlining the reasons for the request. (this also gives us a record for accounting purposes.)
7. The scholarship must be approved by the DZIMC board of directors.

Adopted by DZIMC Board Resolution on April 26, 2015