

**DZIMC BOARD MEMBER STATEMENT OF AGREEMENT**  
**November 24, 2013**

The purpose of this agreement is to establish a clear understanding of responsibilities and guidelines for the board members of Dharma Zephyr Insight Meditation Community.

Name \_\_\_\_\_

Dates of term \_\_\_\_\_

As a board member of Dharma Zephyr Insight Meditation Community, I understand that my duties and responsibilities include the following:

- I am fiscally responsible, with the other board members, for this organization. It is my duty to know what our budget is and to take an active part in planning the budget and implementing the fundraising to meet it.
- I am legally responsible to this organization. I am responsible to know and approve all policies and programs and to oversee their implementation.
- I am morally responsible for the health and well-being of this organization. As a member of the board, I have pledged myself to carry out this organization's mission to offer the Buddha's teachings on wisdom, ethical behavior, and mindfulness to the northern Nevada community in the Theravadan Vipassana tradition. I am fully committed and dedicated to this mission.
- I will attend quarterly board meetings every year and be available for phone consultation. I understand that commitment to this board will involve a moderate amount of time and will probably not involve less than two hours per month.
- I understand no quotas have been set and no rigid standards of measurement and achievement have been formed. Every board member is making a statement of faith about every other board member. We are trusting each other to carry out the above agreements to the best of our ability, each in our own way, with knowledge, support and approval of all. I know if I fail to act in good faith I must resign, or someone from the board may ask me to resign.

In its turn, this DZIMC is responsible to me in a number of ways:

- I will be sent, without request, quarterly financial reports which allow me to meet the prudent person section of the law.
- Board members will respond in a straightforward and thorough fashion to any questions I have that I feel necessary to carry out my fiscal, legal, and moral responsibilities to this organization.

## **Board Member Code of Ethics**

As a member of the board team, I will:

- Listen carefully to my teammates.
- Respect the opinion of my fellow board members.
- Respect and support the majority decisions of the board.
- Keep well-informed of developments related to issues which may come before the board.
- Participate actively in board meetings and actions.
- Bring to the attention of the board any issues I believe will have an adverse effect on DZIMC or those we serve.
- Refer complaints to the proper level on the chain of command.
- Recognize my job is to ensure the DZIMC is well-managed, rather than attempt to directly manage the organization myself.
- Represent all the people DZIMC serves and not a particular geographic area or interest group.
- Consider myself a trustee of DZIMC and do my best to ensure it is well-maintained, financially secure, growing and always operating in the best interests of our mission and those we serve.

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Board Member Signature

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Date