

## **DZIMC Retreat Scholarship Policy, Revised 3/18/2024**

From time-to-time DZIMC gets requests for financial assistance to attend residential retreats. To assist people of limited financial means an informal scholarship fund has been established. The following policy applies to residential retreat scholarships. There are no scholarships awarded for non-residential retreats since these are offered on a Dana (donation) basis.

The treasurer shall keep a list of all scholarship recipients.

For DZIMC-organized retreats, the following process applies:

1. The amount of the scholarship shall not exceed half the registration cost of the retreat.
2. The scholarship applicant shall make a brief written request to the Retreat Registrar describing their need for assistance. The Registrar will notify the Treasurer, who will verify that the funds are available.
3. Once the request is approved or declined by the Retreat Registrar and Treasurer, the scholarship applicant will be notified by the Retreat Registrar.
4. There is no limit on the number of scholarships that may be awarded to attendees of a single retreat; however, a minimum balance of \$250 must remain in the scholarship fund for future retreats.

For retreats organized by organizations other than DZIMC, the following process applies:

1. The scholarship fund must have a balance exceeding \$1,500 before a scholarship in this category can be awarded.
2. The retreat must be approved by a Dharma Leader.
3. The amount of the scholarship shall not exceed half the registration cost of the retreat.
4. The maximum scholarship amount for one person for a retreat shall be \$500.
5. Scholarship recipients must be DZIMC Dharma Leaders, Dharma Guides, or Sangha Stewards. A Sangha Steward is someone with a demonstrated commitment to practice who contributes to the DZIMC community by actively participating in a sitting group and/or DZIMC administration.
6. The applicant shall make a brief written request for assistance to the DZIMC Guiding Sangha (the Guiding Sangha) outlining the reasons for the request.
7. The scholarship must be approved by the Guiding Sangha.
8. Once approved or declined, the scholarship applicant will be notified by the Treasurer.

For retreats or courses of study designed to advance and deepen the practice of a Dharma Guide or a Dharma Leader the following process applies:

1. The scholarship fund must have a balance exceeding \$1,500 before a scholarship in this category can be awarded.
2. The retreat must be approved by a Dharma Leader.
3. The amount of the scholarship shall not exceed half the registration cost of the retreat.
4. The maximum scholarship amount for one person for a retreat shall be \$1000.
5. The applicant shall make a brief written request for assistance to the Guiding Sangha outlining the reasons for the request.
6. The scholarship must be approved by the Guiding Sangha.
7. Once approved or declined, the scholarship applicant will be notified by the Treasurer.

Adopted by DZIMC Board Resolution 3/23/2024